# **Draft minutes of a meeting of Stretton-on-Fosse Parish Council held on 8 July 2025 in the village hall, at 7.30 p.m.**

***Present:* Isobel Hazelwood (Chair; IH); Penny White (PW); Chris Longleather (CL); Jon Holdback (JH); Trevor Harvey (SDC, TH); Jo Barker (WCC, JB); Sue Finlay (Clerk)**

***M25:31: Apologies:***Richard Eedle

**M25:32: *Declaration of Interests*:** None

***M25:33. Approval of minutes of last meeting:*** Approved

***M25:34: Matters arising:***

1. *Leaflet to village asking for suggestions of improvements, help needed, etc.; Suggestions received:* IH reported that the items that had been considered feasible were all in hand.
2. *Parking on paths and verges:* IH had obtained a quote for remedial works on the verges outside the Village Hall/play area. This totalled £3408 plus the cost of the posts and involved excavating the soil for 18 inches from the kerb, installing 50 cm posts. The clerk agreed to obtain a quote for posts. JB said money towards this was available and the council should go ahead with this as WCC Highways had looked at the problem and suggested this remedy.
3. *Parking on the pavement leaving insufficient room for pedestrians:* It was agreed that a white line should be painted on the pavement marking an area sufficient for pedestrians and buggies to pass that vehicles should not park over.

***M25:35. Planning applications:***

*New*

25/01232/FUL, for Ms Battman, The Old School Stretton-on-Fosse Moreton-in-Marsh GL56 9SA. Demolition of existing flat-roofed, single-storey extension, front boundary wall and gates, and part demolition of single-storey rear side wings to existing building; change of use of building to dwelling, including internal and external alterations and lifting of roof; erection of new extensions, greenhouse, garden stores and pergolas, front boundary walls and gates; and various hard and soft landscaping works (including levels alterations) and all other associated works [Supported]

25/01370/FUL, for Mrs S Ayres, Wedge Meadow Cottage, Far Longdon, Tredington, Shipston-on-Stour CV36 4PL. Replacement garage outbuilding. [Comments by 29 July]

*Pitstop:* The clerk reported that the owner now had a café up and running in a temporary building on the north side of the main building, as requested by SDC planning and was planting screening , etc to make the site look more attractive.

***M25:36: Finance:***

1. *Approval of expenditure since last meeting: Treasurers account:* Approved

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Date*** | ***Supplier*** | ***Item*** | ***In*** | ***Out*** | ***Balance*** |
| 30/04/2025 | Clive Lockton | Grass cutting [Apr] |  | 240.00 | 764.16 |
| 07/05/2025 | Stretton Village Hall | Rent (9/04) |  | 12.75 | 751.41 |
| 15/05/2025 | From BSA | top up | 610.00 |  | 1361.41 |
| 16/05/2025 | ICO | Data protection fee |  | 47.00 | 1314.41 |
| 19/05/2025 | Lloyds Bank | Bank charges |  | 4.25 | 1310.16 |
| 23/05/2025 | Zurich Town | Insurance  |  | 607.53 | 702.63 |
| 27/05/2025 | From BSA | Top-up | 200.00 |  | 902.63 |
| 27/05/2025 | Sue Finlay | Clerks salary & exp. |  | 192.70 | 709.93 |
| 30/05/2025 | Clive Lockton | Grass cutting [May] |  | 240.00 | 469.93 |
| 03/06/2025 | Trs from BSA | Top-up | 537.00 |  | 1006.93 |
| 05/06/2025 | Stretton Village Hall | Rent (07/05 |  | 12.75 | 994.18 |
| 17/06/2025 | Lloyds Bank | Bank charges |  | 4.25 | 989.93 |
| 28/06/2025 | Sue Finlay | Clerks salary & exp. |  | 218.20 | 771.73 |
| 28/06/2025 | Trs from BSA | Top-up | 200.00 |  | 971.73 |
| 30/06/2025 | Clive Lockton | Grass cutting [June] |  | 240.00 | 731.73 |
| 17/07/2025 | HMRC | PAYE |  | 78.40 | 653.33 |

1. *BSA:* Approved

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Supplier** | **Item** | **In** | **Out** | **Balance** |
| 09/05/2025 | Lloyds bank | Bank interest | 9.31 |  | 15309.39 |
| 15/05/2025 | Trs Treasurers | Insurance top up |  | 610 | 14699.39 |
| 27/05/2025 | Trs Treasurers | Top-up |  | 200 | 14499.39 |
| 03/06/2025 | Trs Treasurers | Top-up |  | 537 | 13962.39 |
| 09/06/2025 | Lloyds bank | Bank Interest | 9.72 |  | 13972.11 |
| 28/06/2025 | Trs Treasurers | Top-up |  | 200 | 13772.11 |

1. *Total balance in accounts:* £14425.44

***M25:37. Policy statements for website:***

1. *Complaints procedure:*
2. *Transparency code:*
3. *Website Access statement:*
4. *Social media policy:*
5. *Reserves policy:*
6. *Computer use policy:*
7. *Anti-harassment and Bullying policy:*

IH had received a list of policy documents that should appear on the PC website, some of which are listed above. It was decided the council should work though them a few at a time. The clerk had obtained copies of the relevant documents from other websites and adapted them for the Stretton site. It was agreed that the council would split these amongst themselves to check and bring them to the next meeting with any comments. JB suggested Safeguarding should be added to the list, although the above are only those the Chair felt most relevant at the moment.

***M25:38: Any other urgent business:***

IH had received leaflets from Shipston Area Flood Action Group (SAFAG) which she distributed to the councillors and clerk for reference

She reported that Jo Pike(?) had agreed to help with the new PC website and would be given a small grant of £150 p.a.

CL asked whether Keith Finlay could be asked to quote for pruning the plum trees in the orchard. The clerk agreed to ask.

*Hoppers wood:*  IH reported that a Trust had been set up and an offer made to the current owner for the woods, but he had not replied to the offer still. The Trust is keen to proceed as there is still much work to be done collecting funds in, etc.

*Unitary Councils:* There had recently been a meeting on the formation of a Unitary Council for Warks, but JB reported that WCC was regarded as low priority and this was unlikely to be resolved for some years. TH said there was discussion on whether there should be 1 or 2 councils for Warwickshire.

***M25:39: Councillor reports:***

*Councillor Harvey:* TH had previously circulated a report round the Council covering the following topics:

1. SDC – Health Screening

2. Public Space Protection Order

3. Relaunch – Local Climate Engagement Programme

4. Community Climate & Nature Fund – Round Three

5. BBQs in Open Spaces

6. Postal Votes – New Requirements

A full copy of the report is available on request from the clerk. In addition TH asked the council to look at an email he had forwarded to them concerning potential planning sited in the district. He said SDC finances are in good order due to Interest rates remaining stable. A third round of grants for energy proofing older properties is now available. Home Choice Plus, as a means of applying for council housing is to be scrapped, although he had no information on what would replace it.

***M25:40: Date of next meeting:***

9 September 2025 at 7.30 p.m. in the village hall.